



New Jersey Board of Public Utilities
NJ Board of Public Utilities
44 South Clinton Avenue
P.O. BOX 350
Trenton, NJ 08625



Notice of Job Vacancy

JOB POSTING #: 11-2021

DATE OF POSTING: February 17, 2021

DATE OF CLOSING: March 10, 2021

TITLE: Rate Analyst Utilities Trainee

SALARY: \$45,731.91 – \$47,810.88

EXISTING VACANCIES: Two (2)

WORKWEEK: 35

DIVISION/LOCATION: Board of Public Utilities
Division of Water

GENERAL DESCRIPTION: Under supervision as a trainee and productive worker, learns to analyze the impact of requested and alternate rate structures to determine equity and compliance with State and Federal laws, regulations and decisions and prepares reports; does other related duties.

Other duties and responsibilities include, but are not limited to:

- Takes the lead in conducting complex analyses of proposed public utility rates and/or rate schedules to determine their reasonableness, equity and compliance with the rules and regulations of the Board of Public Utilities and other state and federal authorities and agencies.
- Assists in analyzing proposed public utility rate and/or rate schedules to determine their reasonableness, equity and compliance with the rules and regulations of the Board of Public Utility Commissioners and other State and Federal authorities and agencies.
- Gathers information needed to prepare testimony identifying the strength and weaknesses of petitioner's requests, general and specific conditions affecting the industry, impacts of proposals on the general public and other components, and rules, regulations and precedents.

- Learns to keep current with rate design technologies that promote and develop efficiency and conservation, including load management, conservation, and cogeneration.
- Learns to investigate and provide recommendations for resolution of inquiries and complaints concerning basic rate disputes.
- Establishes and maintains records and files.

REQUIREMENTS: Graduation from an accredited college or university with a Bachelor's degree in accounting, business administration, public administration, economics, or finance.

Note: Appointees who successfully complete the twelve-month training period will be eligible for advancement to the title for which they have been trained: Rate Analyst III, Utilities.

OPEN TO THE FOLLOWING: Open to NJ Residents.

HOW TO APPLY: Interested applicants should submit a letter of interest, resume, and Personal Relationships Disclosure Form ([Click Here](#)). Please make sure to include the posting number in the subject line via email. All documents must be submitted by the closing date shown above to the following:

**NJ Board of Public Utilities
Office of Human Resources
P.O. BOX 350
Trenton, NJ 08625
humanresources@bpu.nj.gov**

RESIDENCY LAW: Pursuant to N.J.S.A. 52:14-7 (L. 2011, Chapter 70), also known as the “New Jersey First Act,” which became effective September 1, 2011, all persons newly hired by the Executive Branch on or after that date shall have one year from the date of employment to establish, and then maintain principal residence in the State of New Jersey.

Visit us at: <https://www.bpu.state.nj.us/>

The New Jersey Board of Public Utilities is an Equal Opportunity Employer.